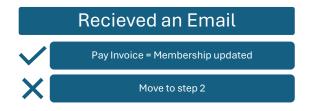
Has your Technical membership expired and you're not sure how to renew? Please follow the simple steps below

## Step 1: Check Emails

## Have you received an invoice emailed to you from Gymnastics Australia?

- This invoice will have been sent to the email address you use to log into your Gymnastics Australia account
- Search for 'Gymnastics Australia'
- Check your Junk Mail and Spam folders to ensure emails from Gymnastics Australia are able to reach you



## Step 2: Check you have completed all pre-requisites

- Check you have completed "Everybody is Unique"
- Check you have completed all the required updating points for your qualification



## **Final Step:**

- Once you have completed all the requirements for renewing your technical membership you should receive your invoice to renew your technical membership within 7 days
- When you have paid your invoice, your Technical Membership will be updated

<u>Please contact the Education Team at GV @ education@gymvic.org.au if any of the below situations apply to you.</u>

- Your membership expired more than 2 years ago You will be required to complete a current competency assessment to renew.
- Your membership expired before May 2024. You will be required to complete the above steps, but you will not automatically receive an invoice. This will need to be set up manually
- You no longer have access to the email address associated with your Gymnastics Australia account
- If you have any questions or issues renewing your technical membership and require support.